



MAKING A CHOICE FOR A BETTER FUTURE

DBS Policy at Kids in Charge

To provide our quality childcare and wraparound services, Kids in Charge aims in making sure our recruitment decisions and standards remain high ensuring that we handpick fun, reliable, responsible employees through our interview selection process. We aim to ensure that it is a safe environment, and all employees always remain professional.

Kids in Charge (*employer*) require and request a DBS check (also referred to as a disclosure check) as part of our recruitment process. These checks are processed by the Disclosure and Barring Service (DBS) All Kids in Charge *Employees* are required to pay DBS as a requirement as well as a small annual subscription of just £13 (free for volunteers) this service allows applicants to have their DBS Certificate kept up-to-date and take it with you from role to role, within the same workforce, where the same type and level of check is required.

To Register: <https://secure.crbonline.gov.uk/crsc/apply?execution=e1s1>

DBS and Coronavirus (COVID-19): Frequently asked questions:

<https://www.gov.uk/guidance/dbs-and-coronavirus-covid-19-frequently-asked-questions>

You will only be able to subscribe to the Update Service by re-applying for a check.

The Update Service was designed for applicants to subscribe to the service using their DBS application reference at the time of submitting the application form. Applicants who choose not to take this opportunity are then offered a second chance to register once the certificate has been issued. This offers 19 days from the issue of the certificate (the date of issue counts as the first day) to subscribe to the service.

For further information regarding the update service please visit website

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/237334/Applicant_guide_v3_4_6_9_13.pdf